NAPSLO SUITE RESERVATION FORM

2014 ANNUAL CONVENTION • ATLANTA • SEPTEMBER 15-17, 2014

SUITE RESERVATIONS CANNOT BE MADE ONLINE.

Please indicate 1st through 4th choice. Incomplete choices will only delay processing. Please remember check-in time is 4:00 p.m.

ATLANTA MARRIOTT MARQUIS	ONE BEDROOM	TWO BEDROOM	NAPSLO USE ONLY	
Ambassador's Parlor	\$969	\$1,188	Entered:	
Governor's Parlor	\$819	\$1,038	Res#	
Executive Suite	\$750	\$969	Suite Type:	
Parlor Suites	\$719	n/a	Bedroom(s)	
Diplomat Parlor			Rate:	
Bed-Sitting	\$350	n/a	# of	
Studio Suite	\$350	n/a		
Parlors Only (meeting room or	ıly)\$500	Meeting room only	. No seperate bedroom.	
HYATT REGENCY ATLANTA				
	ONE BEDROOM	TWO BEDROOM		
Premium DelPans	• •			
Three Bay				
International	\$680	\$895		
Do you give permission to NAPSLO or h	otel staff to display or communica	te your suite number to register	ed delegates?	
YesNo				
ARRIVAL DATE	DEPARTURE	DATE		
NAME OCCUPYING SUITE	NAM	E FOR 2ND BEDROOM		
E-MAIL ADDRESS FOR CONFIRMATION	N	FAX_		
			PHONE	
MAILING ADDRESS				
Marriott Rewards Number:	Hyatt F	Rewards Number:		
SUITE USAGE POLICY				
In order to reserve a suite, your firm mult will be necessary for all employees and could be subject to a convention registra	st agree to all NAPSLO policies and I guests to be registered for the con ation fee.	procedures noted on this form a vention in order to gain access to	nd on the convention website. your suite. Unregistered attended	
SIGNATURE (required to process reques	ot):	DATE		
DEPOSIT, CHANGES, CANCELLATIC	NS & CREDIT CARD AUTHORI	ZATION		
A credit card is required to process all sur room and tax. Cancellations may be made to your reservations after that time or suthorization for room and tax charges. your one night's deposit will be forfeited will be no refunds for changes or cancel	e up to 14 days prior to arrival with horten your stay, your room and t If you fail to arrive on your confirm All hotel suite cancellations and c	dit card information below. Your out a one night's room and tax per ax fees will be forfeited. Your sig ned arrival date, your reservation hanges must be in writing and e-r	card will be charged for one night nalty. Should you make any chang mature below indicates credit ca will be cancelled for all nights ar mailed to Vicky@napslo.org. The	
Method of payment: \square A	.мех 🗖мс 🗖	/ISA		
CREDIT CARD# L.		□□□ Exp. Date (mm	уу) ШШШШ	
NAME ON CARD (PRINT)				
SIGNATURE			DATE	

NAPSLO SUITE DESCRIPTION FORM

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Quoted rates are per day. Rates do not include taxes.

- All requests for suites must be made in writing. Send form to the NAPSLO office after registering for convention. Suite reservation requests **prior** to the night of September 15 or **after** the night of September 17 will be handled on space available basis. All persons listed on this form must be registered for the convention.
- Due to a limited number of suites available, suites are limited to one suite per registered firm.
- Please indicate your suite preference by indicating your 1st through 4th choice. If choices are not indicated or available, NAPSLO will place you in the suite category closest to your preference unless noted. Incomplete choices will only delay processing.
- Suite confirmations will be e-mailed directly from the hotel, allow 10 days. All changes in arrival or departure dates and cancellations should be e-mailed directly to Vicky@napslo.org.

Food & Beverage Needs in the Suite

Once you receive confirmation of your suite type, please coordinate your food & beverage needs with the hotel contacts noted below. Please finalize your food and beverage needs for your suite at least two (2) weeks prior to arrival.

Marriott: Michelle Yeager, CMP, 404.586.6061 or michelle.yeager@marriott.com Hyatt: Allison Jacques, 404.460.6476 or allison.jacques@hyatt.com

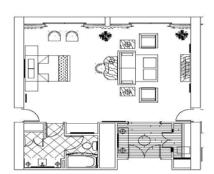
* The hotel contacts may assign another hotel representative to finalize your suite food and beverage needs.

ATLANTA MARRIOTT MARQUIS SUITES

Ambassador's \$969 (one-bedroom) \$1,188 (two-bedroom) 780 sq. feet Built-in wet bar facilities Formal dining/ conference table Reception capacity for 75



Governor's \$819 (one-bedroom) \$1,038 (two-bedroom) 520 sq. feet Built-in wet bar facilities Comfortable seating arrangements Reception capacity for 25



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ATLANTA MARRIOTT MARQUIS SUITES

520 sq. feet

Built-in wet bar facilities

Formal dining/ conference table (seats 4)

Reception capacity for 15



Parlors Only \$500

Executive

\$750 (one-bedroom)

\$969 (two-bedroom)

Meeting room only. Murphy bed. No

seperate sleeping room.

Parlor Suites

Built-in wet bar facilities

520 sq. feet

\$719 (one-bedroom) n/a (two bedroom)

Comfortable seating arrangements

Reception capacity for 25



Diplomat

\$719 (one-bedroom)

\$938 (two-bedroom)

520 sq. feet

Built-in wet bar facilities

Comfortable seating arrangements

Reception capacity for 25



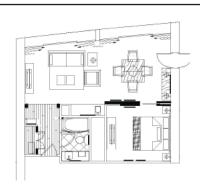
Bed-Sitting \$350 (one-bedroom)

520 sq. feet

Built-in wet bar facilities

Formal dining/ conference table (seats 4)

Reception capacity for 15



NAPSLO SUITE DESCRIPTION FORM

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ATLANTA MARRIOTT MARQUIS SUITES

Studio 520 square feet

\$350 (one-bedroom) Comfortable seating arrangements

Reception capacity for 15



HYATT REGENCY ATLANTA SUITES

Premium DelPans 850 sq. feet

\$1,300 (one-bedroom) Built-in wet bar facilities

\$1,515 (two-bedroom) Sitting area

Conference table for 8, receptions for up to 75



Three Bay 1,200 sq. feet

\$1,200 (one-bedroom) In-room wet bar facilities

\$1,415 (two-bedroom) Large living room & additional seating area



International 750 sq. feet \$680 (one-bedroom) Sitting area

\$895 (two-bedroom) Conference table for 6

